



**BROTHERHOOD OF MAINTENANCE OF WAY EMPLOYEES DIVISION**  
of the International Brotherhood of Teamsters

**BURLINGTON SYSTEM DIVISION**

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April 8, 2022

All Burlington System Division Delegates to the 2022 BMWED National Division Convention

**Re: Delegate Information Letter**

Dear Local Delegate:

Congratulations on being elected as the Delegate to represent your Local Lodge members at the upcoming BMWED National Division Convention. The Convention will convene at 9:00am local time on Monday, June 13, 2022, at Caesars Palace Las Vegas, 3570 S. Las Vegas Blvd., Las Vegas, Nevada 89109. The following information is to advise you of the expenses and procedures approved for the Local Lodge Convention Delegates by the Burlington System Division Rules Committee.

The BMWED National Division Convention will begin on Monday, June 13, 2022, and conclude Wednesday, June 15, 2022. Hours for convention registration will be from 9:00am - 12:00pm and 1:30pm - 7:00pm on Sunday, June 12, 2022, at the hotel. You may also register beginning at 7:30am on Monday, June 13 or at 8:00am on Tuesday, June 14, 2022. When elected to attend the Convention, your Lodge Secretary should have filled out your credential, given you the white copy and sent the yellow copy to National Division. If you did not get your credential, please contact your Lodge Secretary immediately and request it. If your Lodge Secretary does not have the credential, have them contact the Hastings office immediately. **YOU MUST HAVE YOUR CREDENTIAL TO REGISTER.**

As has been the practice in the past, the Burlington System Division and the Northwest Region will hold meetings on Sunday, June 12, 2022, at the hotel. The Burlington System Division will hold our meeting at 1:00pm, Sunday June 12, 2022, to explain the process for ES1 and ES1A forms for wages, etc. We do not have the meeting room information at this time but, as soon as I have that information, I will pass it along to you.

This year the Burlington System Division will also hold a family meet and greet in the same meeting room following our 1:00pm meeting. I would like to invite all spouses and children of the Convention Delegates to join us at 2:30pm to get acquainted with one another. It is important that our families feel welcome and feel a part of this very important event.

The Northwest Region will hold its meeting at 4:00pm, Sunday June 12, 2022, at a room to be determined. All Burlington System Delegates are encouraged to attend.

**All delegates must attend the Burlington System Division meeting AND the Northwest Region meetings to be paid for Sunday, June 12, 2022.**

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April 8, 2022

Please plan to arrive in Las Vegas on Saturday, June 11, 2022, and plan to depart on Thursday, June 16, 2022. The Burlington System Division has a Convention Fund that is used to pay the lost wages and expenses of the delegates to attend the Convention. Article VI, Section 1 (d) of the Burlington System Division By-Laws states the Officers and Executive Board of the Joint Protective Board shall authorize to establish guidelines for the administration of this fund. The following was approved by the Rules Committee of the Burlington System Division.

### **HOTEL RESERVATIONS**

Your hotel rooms at Caesars Palace Las Vegas will be direct billed to the Burlington System Division. **ALL RESERVATIONS MUST BE MADE THROUGH JOSH** in the Hastings office. Attached with this letter you will find a form to complete and return to the Hastings office to reserve the type of room you will require. Please contact Josh at (402) 463-0234 or [jhall@bmwebsd.org](mailto:jhall@bmwebsd.org) if you have any questions. The System will pay for room and tax only. Upon checking in you may be required to provide your personal credit card for other charges such as movies, room service, phone calls, etc.

Check-in time at the hotel is 4:00pm and check-out time is 11:00am.

### **TRAVEL ARRANGEMENTS, WAGES, MEALS, AND LODGING**

As with the hotel rooms, **JOSH WILL MAKE ALL AIRLINE, TRAIN, OR BUS RESERVATIONS FOR YOU.** You will need to contact Josh and let him know if you will need this service and let him know what airport/city you would prefer to fly from. **Please contact Josh no later than May 6, 2022.**

**WAGES:** The system will pay three (3) days of lost wages for attending the Convention Monday through Wednesday. We will pay a 4<sup>th</sup> day if you attend the Sunday, June 12, 2022, meetings of the Burlington System Division and Northwest Region. We will pay a 5<sup>th</sup> day of wages if you are driving to Las Vegas and you have to miss work on Friday to arrive on Saturday. We will also pay a 6<sup>th</sup> and 7<sup>th</sup> day if needed to drive home on Thursday and Friday. The daily Joint Protective Board rate of pay is \$291.66.

**MEALS AND LODGING:** If you fly to Las Vegas, you will be eligible for five (5) days of lodging, Saturday, June 11, 2022, through Wednesday, June 15, 2022, and six (6) days of per diem for Saturday, June 11, 2022, through Thursday, June 16, 2022.

If you drive to Las Vegas, you will be eligible for seven (7) days of lodging, Friday, June 10, 2022, through Thursday, June 16, 2022, and eight (8) days of meal per diem for Friday, June 10, 2022, through Friday, June 17, 2022.

The daily meal per diem rate is \$100.00.

**TRANSPORTATION:** If you fly, take the train, or bus, the System will pay for one round-trip ticket purchased no more than 30 days in advance of the date of the trip (Josh will purchase the tickets). A one-way taxi fare between McCarran International Airport and Caesars Palace Las Vegas will cost approximately \$25.00.

If you drive, the System will pay the applicable mile rate (\$0.585) at the time of the trip for one round trip up to the cost of the airline ticket purchased no less than 30 days in advance of the trip or \$750.00, whichever is greater. There is an \$18.00 per day charge for self-parking. The System will not pay for valet parking.

2022 ND Convention Delegates – Burlington System Division  
re: Delegate Information Letter

April 8, 2022

Please complete the enclosed form, identifying the type of hotel room you will require and the number of family members that will attend the Convention with you, and return to Josh at (402) 463-0226 (fax) or by email at [jhall@bmwebsd.org](mailto:jhall@bmwebsd.org)

I will provide you with additional information as it becomes available.

In Solidarity,



Staci Moody-Gilbert  
General Chairwoman

cc: System Officers  
Office Staff

Enclosure: 2022 NATIONAL DIVISION CONVENTION INFORMATION SHEET